

City of Corunna

NOTICE OF RESPONSIBILITY

Address of Property: _____

Effective Date: _____

Property Owner: _____

Renter's Name: _____

Property Owner's Phone: _____

Renter's Phone: _____

NOTE: If both the owner and renter of this property do not sign this Notice of Responsibility, the bill will remain in the owner's name until both signatures are obtained.

OPTION A

Amount of Deposit*: _____

Owner's Initials: _____

Date Deposit Paid: _____

Receipt #: _____

*The city suggests \$600

I, as OWNER of the above property, do hereby inform the City of Corunna that my renter (name listed above) is hereby responsible for the quarterly utility bills. I am aware that any unpaid utility charges accrued on this property and not paid by the renter will be applied to the property tax bill for this property.

Property Owner's Signature

Date

I, as RENTER of the above property, do hereby inform the City of Corunna that I shall be responsible for the quarterly utility bills and I will remit to the city a deposit in the amount listed under "OPTION A" as agreed to by myself and the owner of the property. I agree to pay my utility bills on time and not to become delinquent. I agree and understand that charges will accrue to my account until such time that I provide the city with a written notice of my move out date and my forwarding address.

Renter's Signature

Date

OPTION B

Amount of Deposit: \$1,200.00

Date Paid: _____

Receipt #: _____

I, as OWNER of the above property, do hereby inform the City of Corunna that my renter (name listed above) is hereby responsible for the quarterly utility bills.

Property Owner's Signature

Date

I, as RENTER, of the above piece of property, do hereby inform the City of Corunna that I shall be responsible for the quarterly utility bills and that I will remit to the city a deposit of \$1,200.00 listed in "OPTION B". I agree to pay the utility bills on time and not become delinquent. I agree and understand that charges will accrue to my account until such time that I provide the city with a written notice of my move out date and my forwarding address.

Renter's Signature

Date

OFFICE USE ONLY

Rental Inspection Expires: _____