

ORDINANCE NO: 06-05

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF CORUNNA, MICHIGAN, CHAPTER 2. ADMINISTRATION, ARTICLE IV. BOARDS AND COMMISSIONS BY CHANGING DIVISION 1. GENERALLY TO DIVISION 1. YOUTH SPORTS AND RECREATION COMMISSION, SECTIONS 2-141 THROUGH 2-155, OF THE CITY OF CORUNNA CODE.

THE CITY OF CORUNNA, MICHIGAN, ORDAINS:

DIVISION 1. YOUTH SPORTS & RECREATION COMMISSION

SECTION I. Sec. 2-141. Established.

There is hereby established a Youth Sports & Recreation Commission for the City of Corunna.

SECTION II. SEC. 2-142. Purpose.

The purpose of the youth sports and recreation commission is to add a quality of life to the children and the community with a safe environment in which to play, to be taught sportsmanship and learn the skills of playing the game.

SECTION III. Sec. 2-143. Membership.

The youth sports and recreation commission heretofore established is continued.

- (1) The youth sports and recreation commission shall consist of nine (9) to eleven (11) administrative officers appointed in accordance with section 4.7 (administrative service) of the City Charter for indefinite terms serving at the pleasure of the council.
- (2) The youth sports and recreation commission shall elect from its membership a chairperson, vice-chairperson and secretary selected by the commission and appointed every year. All meetings must have a majority of commission members present to enact business. The majority of commission members shall reside within the Corunna School District.
- (3) All members of the youth sports and recreation commission shall serve as such without compensation. The nine (9) to eleven (11) person commission membership shall be comprised of at least four (4) coaches.
- (4) The youth sports and recreation commission shall fall under the umbrella of the Parks and Recreation Director.
- (5) Proposed meeting minutes are to be turned into the Parks and Recreation Director within ten business days following the board meeting. Approved minutes are to be submitted to the city clerk within five days of approval.

- (6) Any board member absent three consecutive meetings or 25 percent of regular meetings in a calendar year, without prior approval by the city manager, will be considered for removal from the board. All absences shall be recorded in the meeting minutes.
- (7) Upon recommendation of the city manager, the city council shall appoint the Parks and Recreation Director as an ex-officio member of the commission. The ex-officio member shall not have a vote at the meetings, but shall sit only in an advisory capacity.
- (8) All administrative officers shall be responsible to the city manager in and for the performance of the duties of their office.
- (9) The youth sports and recreation commission may also establish by-laws to be approved by the city council.

SECTION IV. SEC. 2-144. Meetings.

- (1) Meetings will be held once a month or as needed. All meetings are open to the public and meeting date and time shall be published in advance.
- (2) The commission will be required to have at least two meetings a year with all coaches at which time a report of events, goals, problems and solutions will be presented.
- (3) All members and sub-committee members will be notified of the meeting date or cancellation of the same.

SECTION V. SEC. 2-145. Gifts, donations, earnings; Annual budget.

The youth sports and recreation commission shall be empowered to receive gifts and donations in the name of the city for the purpose set out in this division and the board shall have the sole right of determination of the source of such gifts and donations.

Recommendations for the budget shall be given to the Parks and Recreation Director by February 1st of each year.

SECTION VI. SEC. 2-146. Appointment of Committees.

The youth sports and recreation commission shall be empowered to appoint sub-committees as may be found necessary to accomplish the purposes of this division. The sub-committees shall consist of but not limited to the following:

- (a) Fundraising
- (b) Picture scheduling
- (c) Special projects
- (d) Publicity
- (e) Equipment
- (f) Awards (other than awards by league)
- (g) Assistant to game and field schedule
- (h) Camps for coaches, umpires and players

The sub-committees will meet as needed; however, they will make any and all proposals to the board pertaining to their needs.

SECTION VII. SEC. 2-147. Resolution of Issues.

All issues are to be reported to the commission with notification given to the Parks and Recreation Director. All decisions by the commission shall be submitted as recommendations to the Parks and Recreation Director/City of Corunna in writing for supporting resolution. All emergencies that arise shall be handled by the commission on an as needed basis with notification given to the Parks and Recreation Director as soon as possible.

SECTION VII. SEC. 2-148. Rules.

The commission shall establish rules of play for each league in keeping with the national and local rules of the game.

SECTION IX. SEC. 2-149. Umpire in Charge Responsibilities.

The Umpire in Charge must have coaching experience in the sports field. Assistants to the Umpire in Charge could be another coach or parent. The Umpire in Charge will submit a plan to the board and copy to the Parks and Recreation Director of all scheduling, roster and equipment needs and notify same of any changes. The Umpire in Charge will be recommended by the commission to the Parks and Recreation Director and will be hired by the City of Corunna. This will be a compensated position.

The Umpire in Charge will be responsible for the following:

- (a) Assist with all registrations and team rosters.
- (b) Working with coaches and will be responsible for all schedules and rule information and will notify coaches of any changes.
- (c) Will attend all meetings of the commission and meetings of any traveling leagues that the commission designates.
- (d) Will oversee the hiring of umpires and submit payroll forms to the Parks and Recreation Director weekly.
- (e) Will establish practice and playing schedules for all leagues and will submit the same to all coaches, Parks and Recreation Director, and grounds keeper in a timely fashion. Proper persons will be notified of any changes as soon as possible.
- (f) Working with the coaches, reporting all problems that arise and working with the commission to make the program succeed.
- (g) Will be responsible for the grounds keeping of the field that includes but not limited to preparing the fields and keeping the surrounding area free of trash. Grounds keeping may be a paid position with compensation established by the commission as a recommendation to the Parks and Recreation Director.

SECTION X. SEC. 2-150. Parks and Recreation Director Responsibilities.

The Parks and Recreation Director shall be responsible for the following:

- (a) Keep all registration forms of players, coaches, rosters and Umpire in Charge contract.
- (b) Have oversight of the program.
- (c) Will obtain league sponsorships.
- (d) Provide registration/enrollment forms to league leaders.
- (e) Distribute registration forms to the schools.
- (f) Approve all expenditures and purchases.
- (g) Handle all income and deposits and shall provide the board with accountability of the same.

Secs. 2-151-2-155. Reserved

SECTION XI. SEVERABILITY CLAUSE.

This ORDINANCE and the several sections, sub-sections, clauses and parts thereof are hereby declared to be severable. If any part or clause thereof is declared or adjudged invalid by present of future legislation or court decree, the balance of the ORDINANCE shall not be affected thereby.

SECTION XII. CONFLICTING ORDINANCES REPEALED.

All ORDINANCES previously adopted and inconsistent with the provisions of this ORDINANCE are repealed, and in the case of inconsistencies, to the extent of such inconsistencies, are hereby repealed.

SECTION XIII. COPIES AVAILABLE.

This ORDINANCE may be purchased or inspected in the City Clerk's Offices, Monday through Friday, between the hours of 9:00 a.m. and 4:30 p.m.

SECTION XIV. EFFECTIVE DATE.

This ORDINANCE shall take effect pursuant to the Corunna City Charter, immediately upon publication hereof.

DATE OF PASSAGE: January 2, 2007
 DATE OF PUBLICATION: January 5, 2007
 EFFECTIVE DATE: January 5, 2007

CITY OF CORUNNA

BY: _____
 Stephen Corey
 Its: Mayor

BY: _____
 Nichole L. Cowdrey
 Its: City Clerk

