

City of Corunna
Regular Council Meeting
Monday, July 18, 2011

Present: Kerridge, Perdue, Sarrazin, Johnson, Haskins.

Absent: Reichert & Jessen (excused).

Guests: Merilee Lawson, City Assessor/Planner; Judy Horton; Helen Granger, Nick Chiros, Diane Johnson, Andrea Berry, Donna Kerridge.

The meeting was called to order in the council chambers of Corunna City Hall by Mayor Kerridge at 7:00 p.m.

MINUTES OF THE PREVIOUS REGULAR MEETING: Johnson moved, Sarrazin seconded to approve the previous regular meeting minutes dated June 20, 2011 as presented.

Roll call vote:

Yes: Sarrazin, Johnson, Haskins, Perdue.

No: None.

Motion CARRIED

AGENDA APPROVAL: Sarrazin moved to approve the agenda with the following additions:

Item #1A, excuse Councilman Brad Reichert due to vacation; Item #1B, excuse Councilman Arnie Jessen due to a work conflict and Item 13, consideration of mower bids for DPW.

Johnson seconded the motion.

Roll call vote:

Yes: Sarrazin, Johnson, Haskins, Perdue.

No: None.

Motion CARRIED

RESOLUTION APPROVING VENDOR DISBURSEMENTS: Johnson moved, Sarrazin seconded to approve the vendor disbursements for 6-11-11 through 7-7-11 as presented.

Roll call vote:

Yes: Johnson, Haskins, Perdue, Sarrazin.

No: None.

Motion CARRIED

CALL TO AUDIENCE:

None.

CONSIDER EXCUSAL OF COUNCILMAN BRAD REICHERT FROM THE JULY 18, 2011 COUNCIL MEETING: Johnson moved, Perdue seconded to excuse Councilperson Reichert from the July 18, 2011 council

meeting due to vacation.

Roll call vote:

Yes: Haskins, Perdue, Sarrazin, Johnson

No: None.

Motion CARRIED

CONSIDER EXCUSAL OF COUNCILMAN ARNIE JESSEN FROM THE JULY 18, 2011 COUNCIL MEETING: Johnson moved, Perdue seconded to excuse Councilperson Arnie Jessen from the July 18, 2011 council meeting due to a work conflict.

Roll call vote:

Yes: Perdue, Sarrazin, Johnson, Haskins

No: None

Motion CARRIED

PRESENTATION ON THE SHIAWASSEE RIVER WATERSHED MANAGEMENT PLAN:

Joe Sawyer introduced Andrea Berry and welcomed her. Andrea advised that the Shiawassee Conversation District is working on updating the management plan and gave council members a map of the river watershed area, asking for their input on the project. She also provided a compact disk of the management plan for their review.

CONSIDER THE APPOINTMENT OF KYLE WHITE TO THE PARKS & RECREATION COMMISSION:

Johnson moved, Perdue seconded, to appoint Kyle White to the Parks & Recreation Commission for an indefinite term.

Roll call vote:

Yes: Johnson, Perdue, Sarrazin, Haskins.

No: None

Motion CARRIED

SET PUBLIC HEARING TO CONSIDER MACHINE TOOL & GEAR IFT APPLICATION:

Set for 8-1-11 at 7:15 p.m. to consider Machine Tool & Gear IFT application. Johnson moved, Sarrazin seconded, to set the public hearing as recommended.

Roll call vote:

Yes: Sarrazin, Haskins, Perdue, Johnson.

No: None

Motion CARRIED

SET PUBLIC HEARING TO CONSIDER AMERICAN PELLET CO. IFT APPLICATION:

Set for 8-1-11 at 7:20 p.m. to consider American Pellet Company IFT application. Johnson moved, Sarrazin seconded to set the public hearing as recommended.

Roll call vote:

Yes: Johnson, Perdue, Haskins, Sarrazin.

No: None

Motion CARRIED

SET PUBLIC HEARING TO CONSIDER AMENDMENT TO HOME OCCUPATIONS, ORDINANCE NO.

2011-01: Set for 8-1-11 at 7:25 p.m. to consider an amendment to this ordinance. Sarrazin moved, Johnson seconded, to set this public hearing as recommended and to extend the moratorium until August 15, 2011.

Roll call vote:

Yes: Haskins, Perdue, Sarrazin, Johnson

No: None

Motion CARRIED

SET PUBLIC HEARING TO CONSIDER AMENDMENT OF ARTICLE XI, SCHEDULE OF REGULATIONS, ORDINANCE NO. 2011-02:

Set public hearing for 8-1-11 at 7:30 p.m. to consider an amendment to Article XI, Schedule of Regulations, Ordinance No. 2011-02. Sarrazin moved, Johnson seconded, to

set the public hearing as recommended.

Roll call vote:

Yes: Sarrazin, Perdue, Johnson, Haskins

No: None

Motion CARRIED

SET PUBLIC HEARING TO CONSIDER DRIVEWAY AND STORM CULVERT ORDINANCE

NO. 2011-03: Set public hearing for 8-1-11 at 7:35 p.m. to consider the Driveway and Storm Culvert

Ordinance No. 2011-03. Johnson moved, Sarrazin seconded, to set the public hearing as recommended.

Roll call vote:

Yes: Perdue, Sarrazin, Haskins, Johnson

No: None

Motion CARRIED

CONSIDER BIDS FOR CITY/COUNTY PARKING LOT CRACK SEALING, SEAL COATING & STRIPING:

Joe Sawyer explained that this parking lot is jointly owned by the county and the City of Corunna, and Corunna is the custodian of the maintenance. He recommended the approval of the higher bid in this case because E.Z. Asphalt is a local company and he will be using the same materials. The other company was McKearney Asphalt in Lansing and they submitted a bid of \$5,116.00. Johnson moved, Sarrazin seconded, to accept the bid of \$5,248.00 by E.Z. Asphalt LLC to clean, repair, seal coat and stripe this parking lot.

Roll call vote:

Yes: Johnson, Haskins, Sarrazin, Perdue

No: None

Motion CARRIED

CONSIDER REZONING THE STRAWSINE BUILDING PROPERTY FRONTAGE:

Joe Sawyer explained that this is on South Shiawassee Street and is a zoning overlay district, which means it can either be zoned residential/office or commercial and is at the discretion of the property owner as to which one they want and they can switch back and forth. When they switch back and forth, they do have to complete a rezoning application and pay for the rezoning and if making any changes they must pay for a site plan review. The very back of this property has 20 foot ceilings and the front portion has 8 foot ceilings, which has very limited value in industrial real estate. He said this property is actually being operated more as a commercial property as opposed to industrial property. Currently the entire property is zoned industrial property and the property owner is requesting it now be zoned commercial. The front of the building currently has a commercial business as the tenant, which is 2nd Chance Wood Products. The owner has plans to put a complimentary business in the office wing portion, perhaps an antique store with consignment sales. The north office wing has been demolished, which will provide more parking for the businesses. Johnson moved, Perdue seconded to re-zone a portion of the property (known as the Strawsine Building) located at 503 S. Shiawassee Street from I (Industrial) to C-2 (Business Service District) per the attached drawing and described as: A parcel of land approximately 160' North and South by 200' East and West with the West border of said description being the East right-of-way line of S. Shiawassee Street and the South line of said description being the South most wall of the building in existence on June 6, 2011.

Roll call vote:

Yes: Haskins, Sarrazin, Perdue, Johnson

No: None

Motion CARRIED

CONSIDER APPROVAL OF THE PERSONNEL MANUAL AMENDMENTS: Joe Sawyer advised that this manual has not been updated in the last several years and some things have become obsolete. To highlight some of the changes, he advised that vacation time, sick time, bereavement time and personal leave time will now be referred to as Paid Time Off (PTO) and has been converted to hours instead of days. The manual itself will now be called the Personnel Manual. Standard work days will now be four, 10 hour days, however we still have some five day work weeks, some people working Friday and it will not affect the union contract employees. DPW employee contract already covers working 10 hours days in the summer and I've heard there is some interest in continuing these hours. I'm sure it will be addressed during negotiations. We have set the open to the public hours as 8:00 am till 5:00 pm, Monday – Thursday. We will accommodate people who may need a Friday appointment. Changes to paid time off reflect a three week reduction of time off at the highest point on the scale. The maximum will go from ten weeks down to seven weeks, which includes holidays. Paid bereavement time has been eliminated and at a City Manager discretionary thing, I will work with employees if and when that happens. Personal days have been eliminated and are now combined with PTO. Holidays have been changed from 12.5 to 10. The half day was Good Friday and the others are the Friday after Thanksgiving and Martin Luther King Day. The changes to hospital, dental, optical wording are to make it match our coverage. Prescription is a three tier coverage 15/30/60. Most of these changes were approved in budget sessions. Permanent part time employee changes include PTO to now include 15 days of PTO after 10 years of service. Retirement benefit changes include the employee paying 2.5% toward MERS retirement. Longevity has also been eliminated from the manual as we haven't had it for several years. A request for a payroll check in advance has also been eliminated, as we now have direct deposit. Johnson moved, Perdue seconded to accept the Personnel Manual amendments as presented.

Roll call vote:

Yes: Sarrazin, Perdue, Haskins, Johnson

No: None

Motion CARRIED

CONSIDER THE 2012 SATA FUNDING AND MILLAGE RENEWAL: Joe Sawyer is the SATA representative and invited anyone who would like to sit on this board to please advise him. SATA, like all the area governments, is struggling somewhat and their state aid has declined too. Four years ago SATA established a five year funding model and those who participated had a local match. Mr. Sawyer reviewed the present funding model and advised that his topic is only open for discussion tonight and not for a vote. In the next several months SATA is trying to come up with the next five year model and how they can generate revenue. He presented a handout with some possible concepts and formulas. He advised that federal funding is in question and will certainly come into play with the local funding issues, however we can be sure there will be changes.

CONSIDER THE PURCHASE OF NEW LAWNMOWERS: Joe Sawyer stated that we all know the budget has not allowed for the continued mowing of the cemetery and park in these economic times. However, the rain in the spring and early summer really contributed to a problem keeping the grass down and then the big storm came through all while trying to prepare for the 4th of July Festival. Then with the end of the budget year, water meters had to be read. At the beginning of July portions of the cemetery became unacceptable. It was not just straggly weeds, it was thick grass and time consuming to mow. Like snowplowing, we have five people and four pieces of equipment that can be used at the same time, amounting to less time to complete the task. It's the same with the lawn mowing. We don't have enough equipment to put more people out to complete the mowing during peak windows of opportunity to get it done. We took an inventory of equipment and are asking for

another mower for the cemetery. We only have one small mower to navigate through the cemetery and we would like another one especially for use around the headstones. We are recommending the Grasshopper 620T with a 52 inch front deck with a rear discharge, \$8,964.00 through Lloyd Miller & Sons. We have a quote from D & G on some other brands, however John Deere and Exmark don't not make a 52 inch front deck for commercial equipment. The reason for recommending the Grasshopper is because it is the only commercial grade mower with a front deck that makes it easier to navigate around the headstones. This would be paid for through motor pool funds. As a side note, the other mower for the cemetery is getting old and it has been at least five years since we have purchased a mower. The second piece of equipment we are looking at is also on the Lloyd Miller bid, for a 72 inch rear discharge finish mower for \$1,985.00. This is a tow behind mower that would fit the Ford tractor we already have. We only have one bid on this piece because we already have the Ford tractor and Lloyd Miller is the only local Ford implement dealer. After discussion on side discharge over rear discharge, and purchasing from Miller over D & G, council concurred with the choices. Sarrazin moved, Johnson seconded to accept the bid from Lloyd Miller & Sons for the Grasshopper 620T and the Landpride FDR1672 as requested.

Roll call vote:

Yes: Johnson, Sarrazin, Perdue, Haskins

No: None

Motion CARRIED

CALL TO THE AUDIENCE:

Judy Horton said the Pancake Breakfast was the biggest one we have ever had.

Helen Granger said disbursing the crowd after the Fireworks worked really well.

Merilee Lawson went over the numbers and the 4th of July profits. She felt the entire day went extremely well.

Judy Horton said 2nd Chance Wood took some old pew benches we took apart and will possibly be making some new ones. She also wanted everyone to notice the foundation for the Blacksmith Shop is done and is hoping to begin building soon.

Chuck and Merilee commended Diane and Keith Johnson for their staining of the park benches in town and in the park.

ROUND TABLE DISCUSSION:

Doug Haskins advised that there were eighteen regional fire trucks at the airport for a fire practice and according to the airport manager it went very well.

Dawn Johnson gave kudos to the 4th of July Festival. She apologized she missed the Ambulance Board Meeting.

Mike Sarrazin said the 5K Run was a great success and we had 121 runners. He also pointed out that some of the LED lights are burning out, a double one at Corunna & Shiawassee by Ken's and a single across the street. He also wanted the Building Inspector to check for building permits on a pole barn going up on West McNeil and a reroof in that same area. He also commended Diane and Keith Johnson for the great work on the benches and feels it a real asset to the city.

Shane Perdue said he felt the parade was excellent and enjoyed the day.

Joe Sawyer said he wants people to know that even the inflatable pools need to be fenced. If it's over 4 feet high, it doesn't need a fence as long as they take the ladder out when not in use. Under that needs to be fenced. Chuck Kerridge thanked Keith and Diane Johnson for helping clean the streets prior to the festival.

ADJOURN: Sarrazin moved, Johnson seconded to adjourn.

Roll call vote:

Yes: Johnson, Sarrazin, Perdue, Haskins

No: None

Motion CARRIED Time was 9:22 pm

Charles Kerridge, Mayor

Nichole L. Cowdrey, City Clerk/Treasurer