

Vendor Concession Contract

The Parties to this contract are Parks and Recreation (hereafter "host") and _____ (hereafter "vendor")

Whereas host is holding an event known as McCurdy Festival (event title)

to occur at McCurdy Park Corunna, MI (venue name/location)

The dates for this event are Thursday September 28th – Sunday October 1st

Whereas, vendor desires to vend _____ (business name) at the during said event and whereas vendor has paid host the sum of \$200 for a license to vend at and during said event.

Therefore, the parties agree as follows:

1. Vendor's shall have access to the location agreed upon by the parties no less than 1 day before the event's commencement for the purpose of setting up vendor's station, goods, and other things necessary and reasonable to vending at the location. _____
2. Vendor shall be present and set up no less than 30 minutes before start time of the event or host may deny your participation in said event. No refund will be given for the event. If an unforeseen problem has arose please contact host before the event start time to make arrangements. _____
3. Vendor shall not vend any goods or services other than those described herein at the event without the host's written consent. _____
4. As per our contract with Maple Leaf Amusements, The McCurdy Festival concession's will not compete with their concession's therefore the following items cannot be served without written

permission from the McCurdy Festival commission after they have received approval from Maple Leaf Amusements. The items are elephant ears, cotton candy, caramel apples, caramel corn, popcorn, fried Oreos, and fresh squeezed lemonade. _____

5. Vendor spots are on a first come first serve basis. A \$100 retainer fee is due upon receipt on the contract. The balance is due one week prior to the date of the event. If payment and contract have not been received in a timely manner we will move onto the next in line. _____
6. Vendor and said vendor's staff shall be clothed and groomed in a clean, neat, and modest fashion and shall conduct themselves in an orderly manner. If vendor is not in compliance and refuses to change vendor and or said staff forfeits their booth and will be removed from the event. No refund will be given. _____
7. Vendor hereby agrees to indemnify and hold harmless the host against any damages, theft, or claims that may arise in connection with vendor's presence at the event and vendor's activities of any kind. _____
8. VENDOR FEE IS NON REFUNDABLE unless extenuating circumstances are spoke of and agreed upon in written form by vendor and host. _____
9. Vendor's will have an assigned parking area and will receive a pass. If you require handicap parking you need to provide us with a copy of your permit or license number prior to the event so we can provide you with a handicap vendor pass. Vendors will be allowed to drive up to your assigned spot to unload and load ONLY before and after vending times. No vehicles will be allowed through the vendor areas at any time the craft show is open. No vehicles are allowed to be parked next to or behind your booth. _____
10. You are free to leave your items set up in your spot overnight if you wish but we are not responsible for any theft of damage that may

occur. You are responsible for labeling all extension cords, etc that you are using for your booth. _____

Vendor Signature _____

Date _____

Vendor Name _____

Address _____

City _____ State _____

Zip _____

Phone _____

Email _____

Type of vendor and description _____

Days attending _____

Please list any other parties who will be held responsible for vending and/or payment to your station shall be listed below:

If you have any special requests i.e. electricity please note them below and we will do our best to accommodate what we can.

Please return payment and contract to Corunna City Hall/McCurdy Festival 402 N Shiawassee st, Corunna, MI 48817 Checks made out to City of Corunna